

GRADUATE SCHOOL	Graduate Degree by Research			
	<b>Student Pass and Travel to Malaysia Checklist</b>			
	CL-GS-R-SPTM	VERSION: 03	DATE: 14032019	PAGE NO: 2

All international students require a Visa Approval Letter issued by the Education Malaysia Global Service (EMGS) prior to entry into Malaysia for the commencement of study at NEUC, to be subsequently converted into Student Pass. NEUC will submit the application on behalf of the candidates for a total fee of RM2,400. Please follow the instructions below:

Action	Instruction
Step 1	<p>A. Successful applicants will receive an offer package consisting of</p> <ol style="list-style-type: none"> <li>Offer Letter (+Acceptance Slip +Deferment Slip) (L-GS-R-OA)</li> <li>Student Pass and Travel to Malaysia Checklist (CL-GS-R-SPTM) (i.e. this document)</li> <li>Health Examination Form (FM-GS-R-HE)</li> <li>Registration Checklist (CL-GS-R-REG)</li> <li>Registration Statement (FM-GS-R-RS)</li> </ol> <p>B. If you decide not to accept the offer, please return the Acceptance Slip to coordinator, NEUC Graduate School (<a href="mailto:gs@newera.edu.my">gs@newera.edu.my</a>) by email before <b>22 June 2019</b>.</p> <p>C. If you decide to defer your admission, please return the Deferment Slip by email (as above) before <b>22 June 2019</b>.</p> <p>D. If you decide to accept the offer, please return the Acceptance by email (as above) before <b>22 June 2019</b>, together with the following:</p> <ol style="list-style-type: none"> <li>Payment of EMGS processing fee RM2,400 (or its equivalent in USD currency rate) (see below step 2) by TT (Bank detail please see below). Please scan the TT form which has been processed by your bank.</li> </ol> <p>Beneficiary : NEW ERA EDU SDN BHD            Beneficiary's Address : Blok B&amp;C,            Lot 5, Seksyen 10, Jalan Bukit,            43000 Kajang, Selangor Darul Ehsan,            Malaysia            Bank Name : OCBC BANK (MALAYSIA) BERHAD            Bank Branch : Kajang Branch            Beneficiary A/c No. : 706-109344-8            Bank Address : 4&amp;5, Jalan Raja Haroun,            43000 Kajang, Selangor Darul Ehsan,            Malaysia            Swift Code : OCBCMYKL</p> <p>b) Completed attached Health Examination Form (FM-GS-R-HE) at a clinic of your choice.</p>
Step 2	<p>Application of International Student Visa Approval Letter</p> <p>A. The required documents are</p> <ol style="list-style-type: none"> <li>A passport sized photograph (already requested in admission checklist)</li> <li>A copy of your passport (already requested in admission checklist)</li> <li>Certified photocopy of first degree certificate of studies previously undertaken (already requested in admission checklist)</li> <li>Language examination certificate (already requested in admission checklist)</li> <li>Health Examination Form (as requested above)</li> <li>Other supporting documents or portfolio (already requested in admission checklist)</li> </ol>

	<p><i>Note: If rejected, additional documents may be requested to process the EMGS application. Otherwise, it will mean the end of the process.</i></p> <p>B. The EMGS requires 1-2 months to process the individual applications. You will be informed outcomes by <b>22 August 2019</b>.</p>
Step 3	<p>Travel to Malaysia</p> <p>A. NEUC ISA will send the electronic Visa Approval Letter (eVAL) as an email attachment or you can download the eVAL from the EMGS website and proceed to the Malaysian Embassy or Consulate to apply for a Single Entry Visa for entry to Malaysia.</p> <p>B. Book flight ticket and provide NEUC with the flight information at least 7 days prior to the departure. All should be done at the latest by 31 August 2019.</p> <p>C. NEUC representative will pick up the candidate at Kuala Lumpur International Airport (KLIA) or Kuala Lumpur International Airport 2 (KLIA2).</p>
Step 4	<p>After Arrive in Malaysia</p> <p>A. The NEUC ISA will bring you to do a FREE medical check-up (please refer to Registration Checklist, CL-GS-R-REG) and submit the medical check-up report to EMGS for Student Pass application.</p> <p>B. You are required to submit your original passport for receiving the Student Pass endorsement sticker after notified by EMGS.</p> <p>C. You will be informed via email to collect your passport after NEUC ISA received your passport from EMGS.</p>

**Note**

- a) Information on the application for a student pass can be found on EMGS website <https://educationmalaysia.gov.my/>
- b) For any further inquiries, please contact the **Coordinator, NEUC Graduate School**.
  - (i) Telephone : +603-8739 2770 Ext. 879
  - (ii) Email : [gs@newera.edu.my](mailto:gs@newera.edu.my)