A stylized illustration of a hand holding a laptop. The hand is orange with a white cuff. The laptop screen is white and displays the word 'zoom' in blue lowercase letters. The background is a solid blue color with several light blue clouds of various shapes and sizes.

zoom

Student's Manual

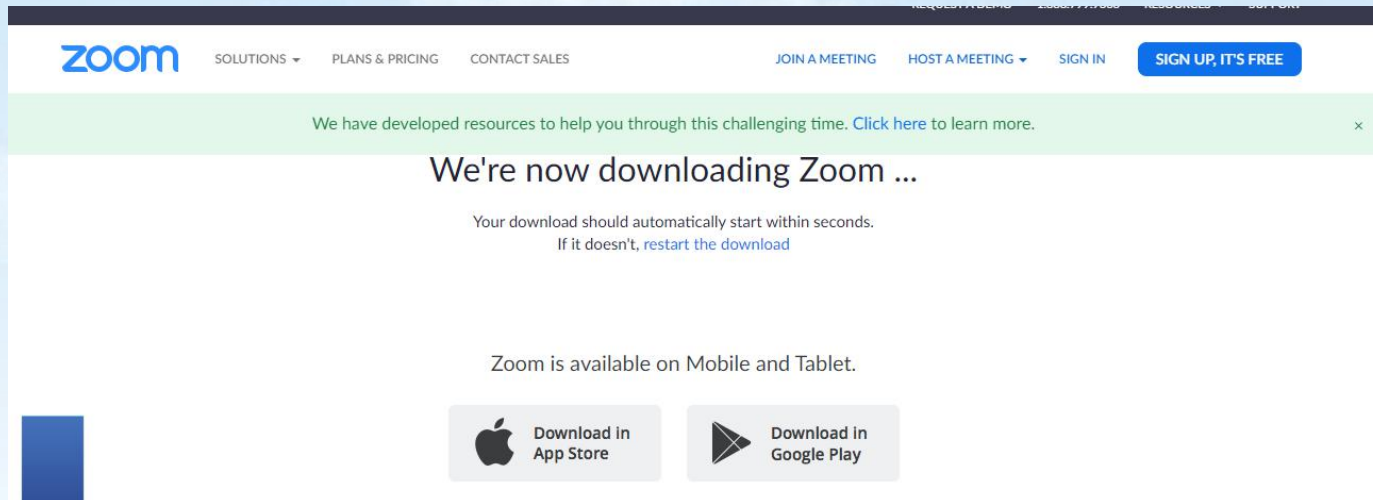
[1] Equipment prepare for class

- 1、Headphone microphone
- 2、Computer, Video camera
- 3、Network

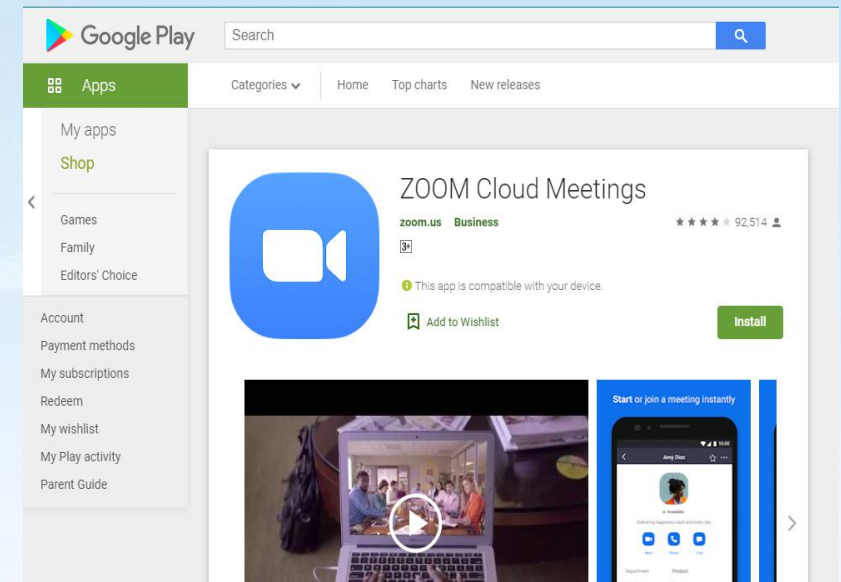


[2] Download and Installation

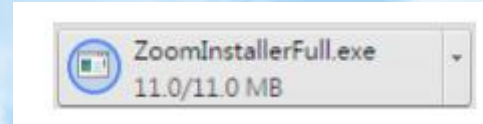
Window :
click <https://zoom.us/support/download>



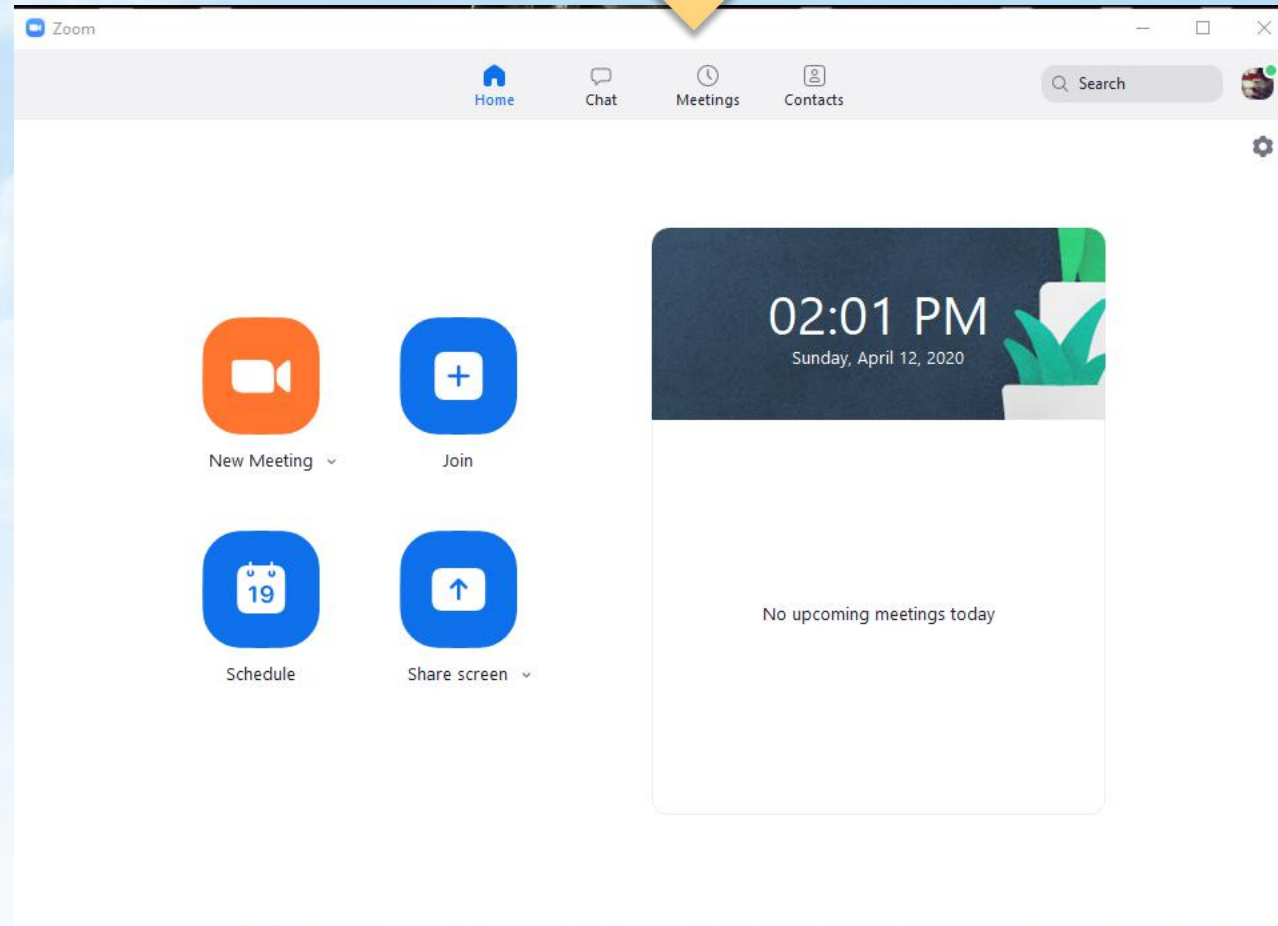
Mobile Apps :
Google Play download ZOOM



Software Installation:
Double click to start
ZOOM installation



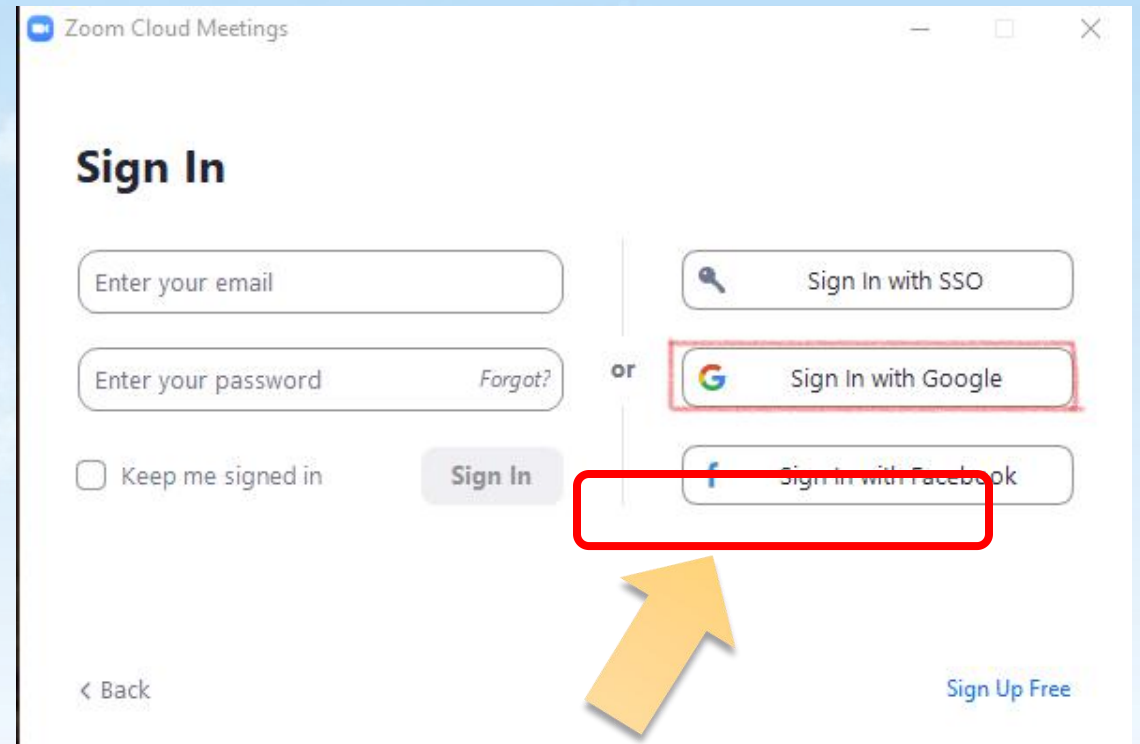
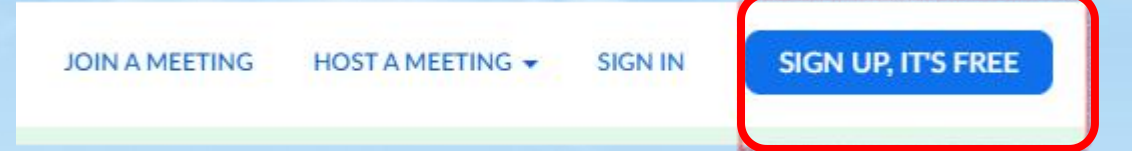
Interface installation



[3] Account Registration

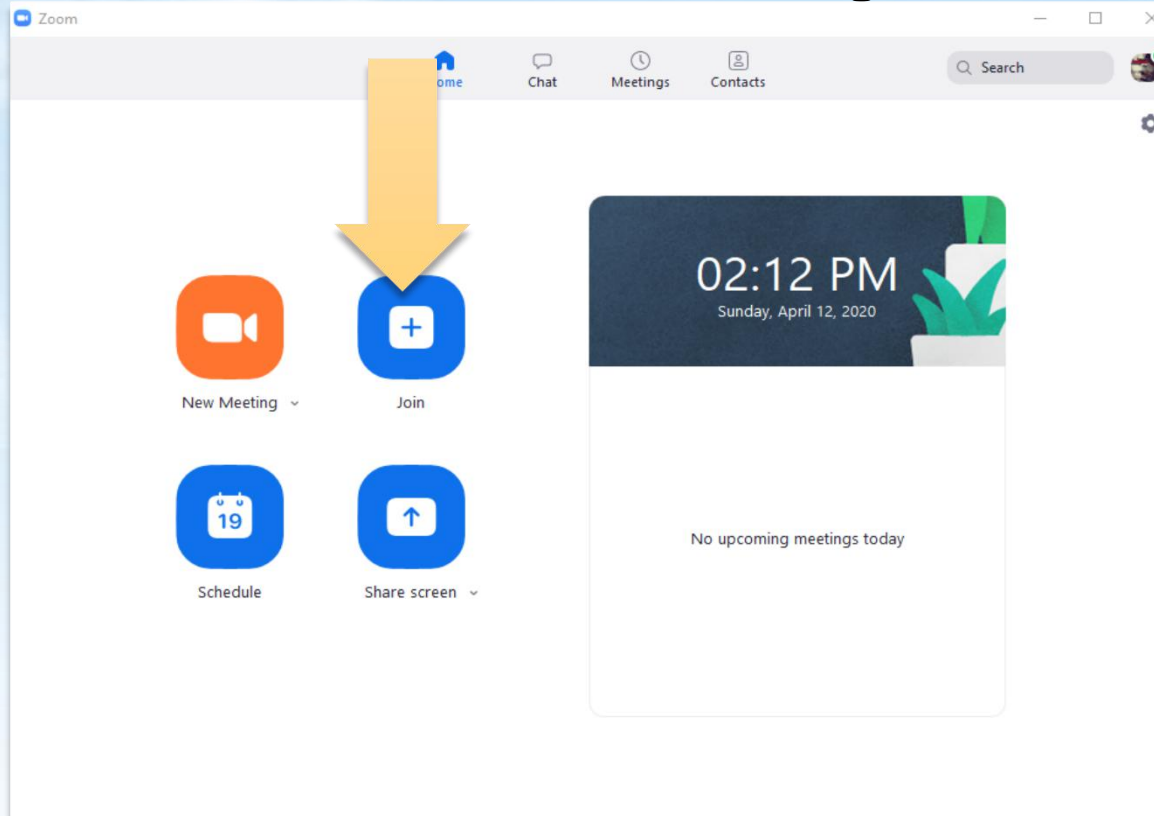
Click [Sign up It's Free]

**Note: Please use college email
(@e.newera.edu.my) to register.**



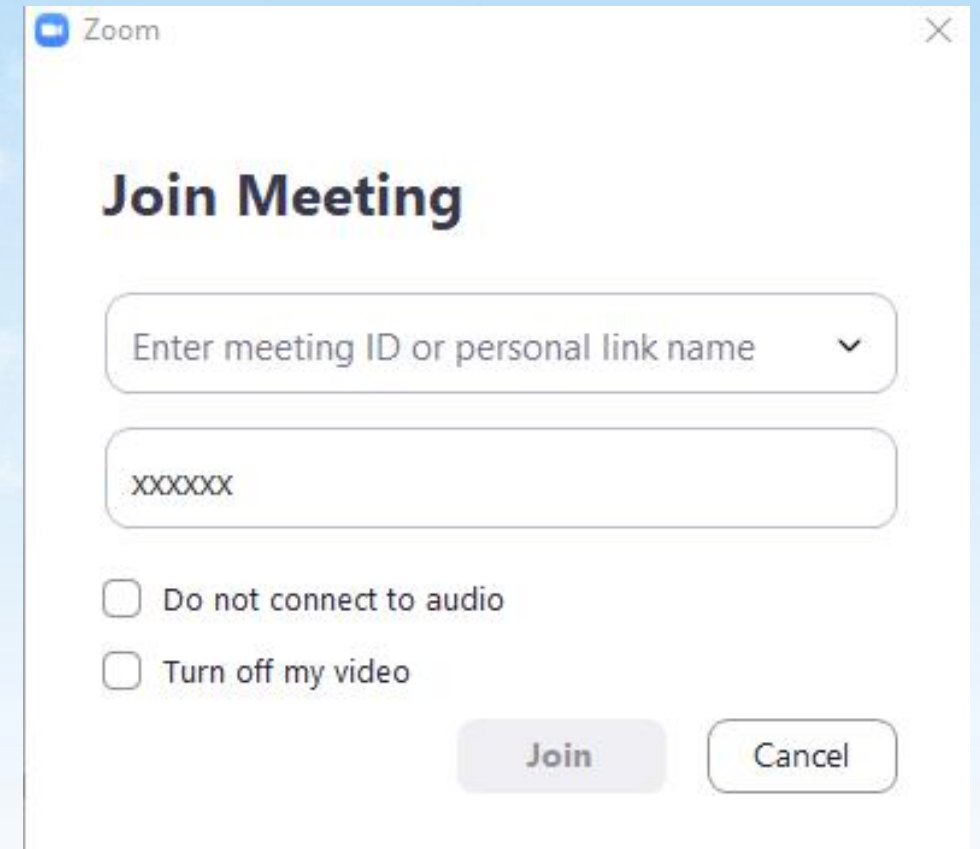
[4] Join in Meeting

Click “Join” in meeting



(1) Key in Meeting ID to join in
(ID and Password: Collect from teacher)

(2) Key in Name and Student ID

The image shows the 'Join Meeting' dialog box in the Zoom application. It has a title bar with the Zoom logo and a close button. The main heading is 'Join Meeting'. Below it, there is a dropdown menu labeled 'Enter meeting ID or personal link name'. Underneath that is a text input field containing 'XXXXXX'. There are two checkboxes: 'Do not connect to audio' and 'Turn off my video', both of which are currently unchecked. At the bottom right, there are two buttons: 'Join' and 'Cancel'.

[5] Class Begins

Zoom 40-Minutes Meeting ID: 810-566-762

Recording 00:26:23 Speaker View

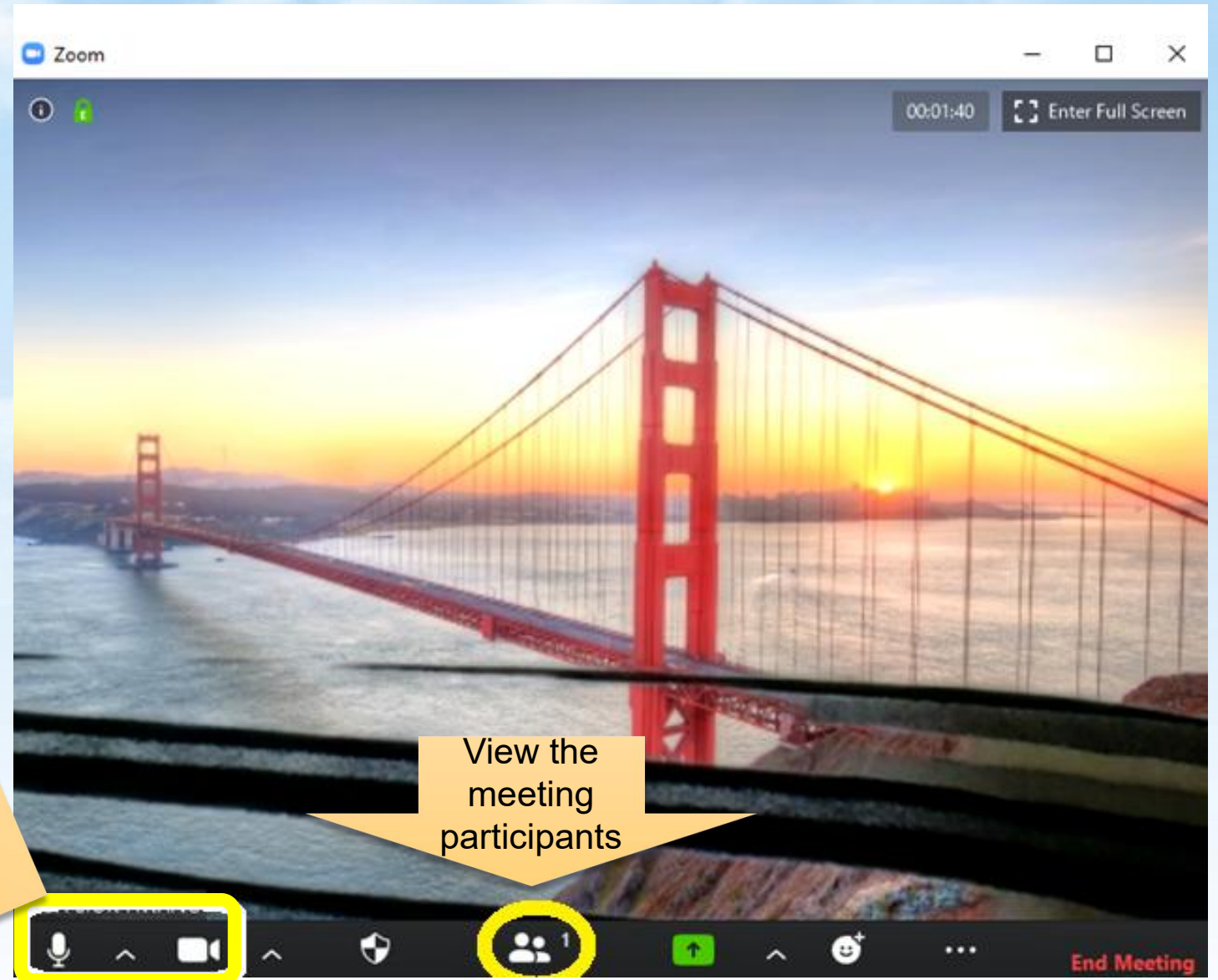
PEK WEE CHUEN	2020097-FCC Yeong...	Carol Eyu	劉耀宗	1950198-FCC Wo...
1950305-FCC Louis ...	Emma	Realme C1	Sean Fong Chi S...	shoo ting
2020116—FCC L...	Yubin	JENNY TONG	JONG LI JIE	CCC
Sharon	Mary	WONG LI TENG	1950253-FCC 陈...	Li Jing Goon
1950052-FCC SA...	wong king hock...	1950404-FCC Ng...	1950277-FCC S...	1950216-FCC LO...

Mute Stop Video Invite Participants 32 Share Screen Chat Record Reactions Leave Meeting

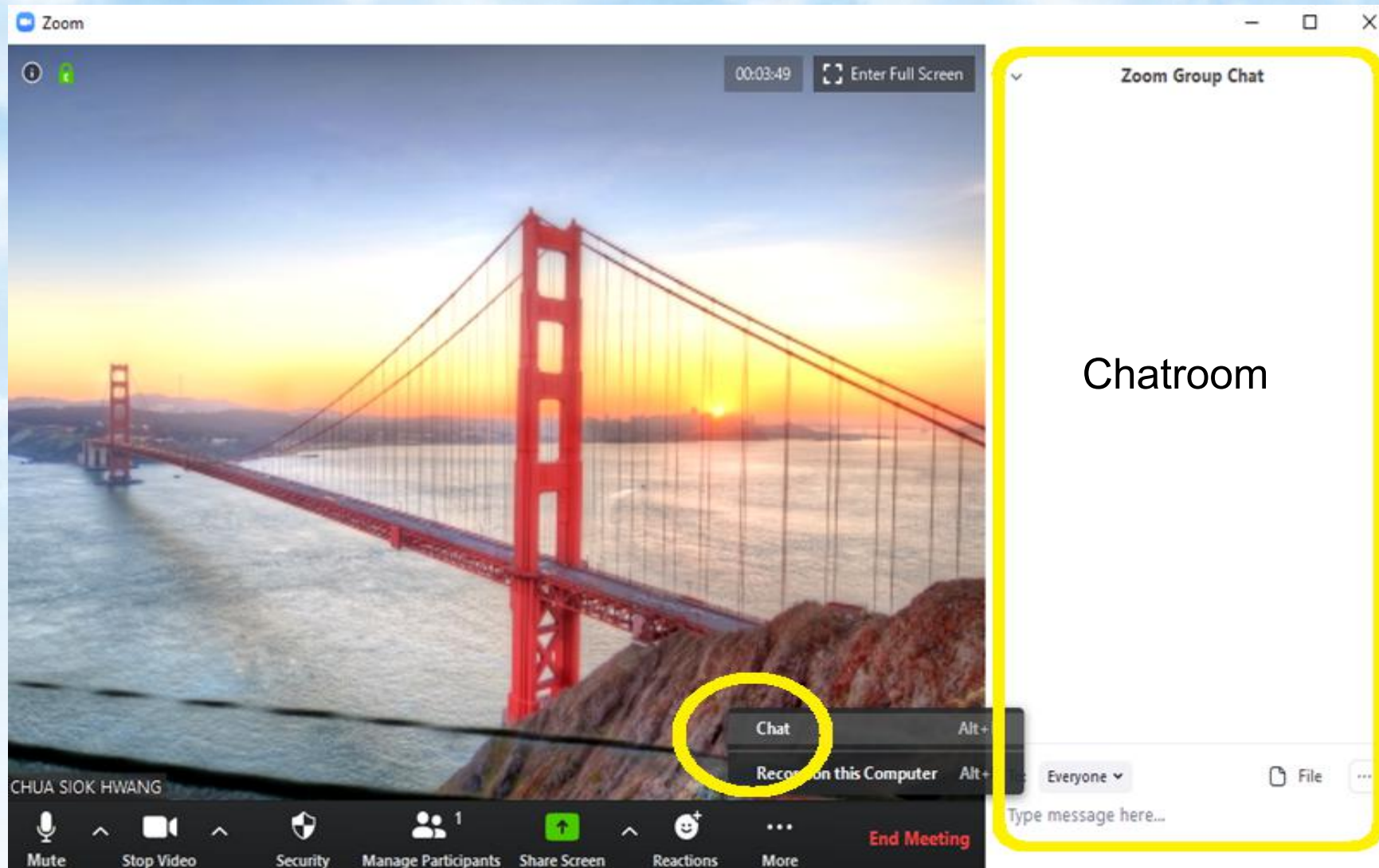
[6] ZOOM Function introduction

Note: Please mute the microphone during the class, not to affect the teacher's teaching

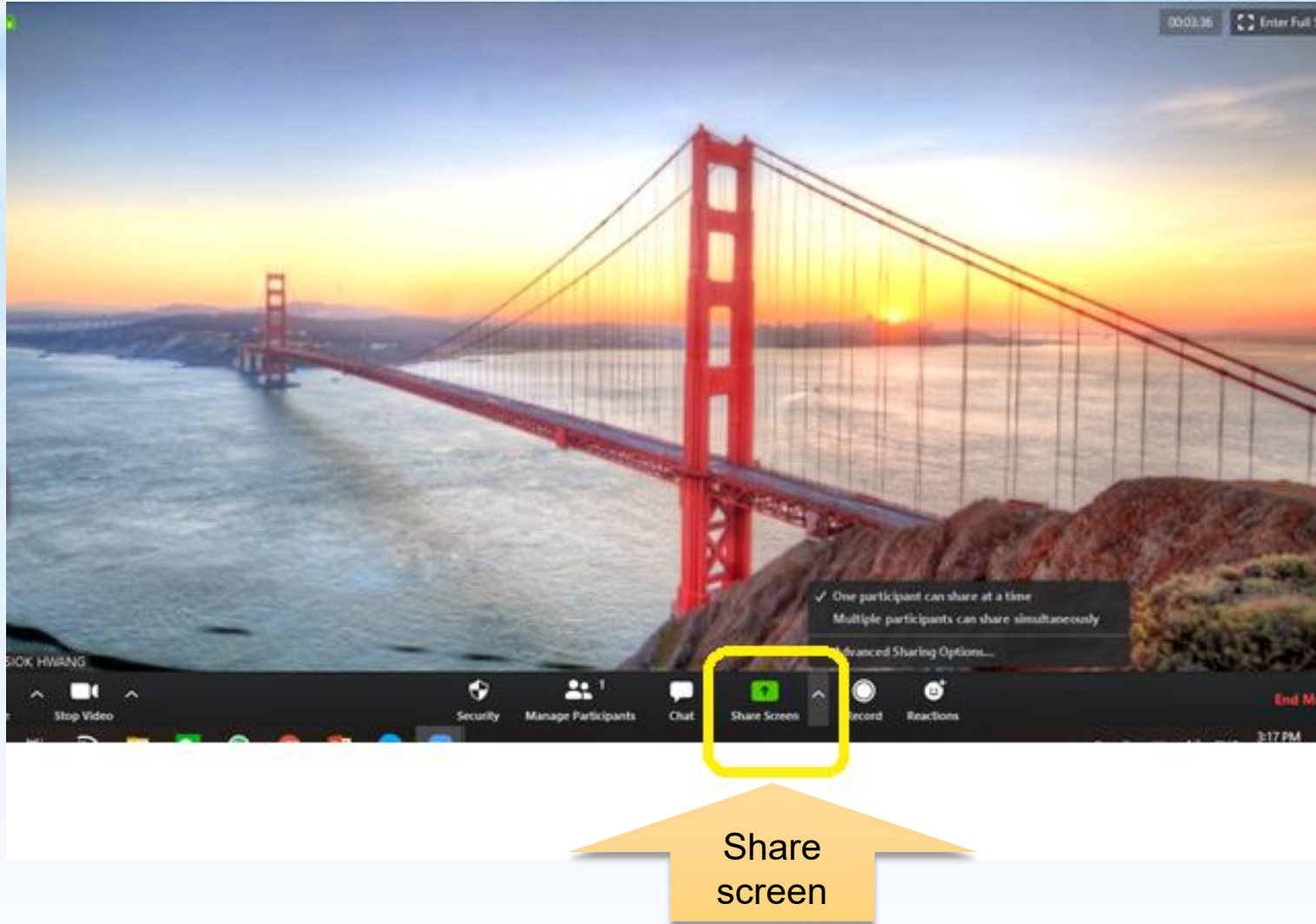
(1) Microphone: Mute and unmute
(2) Start/stop room video



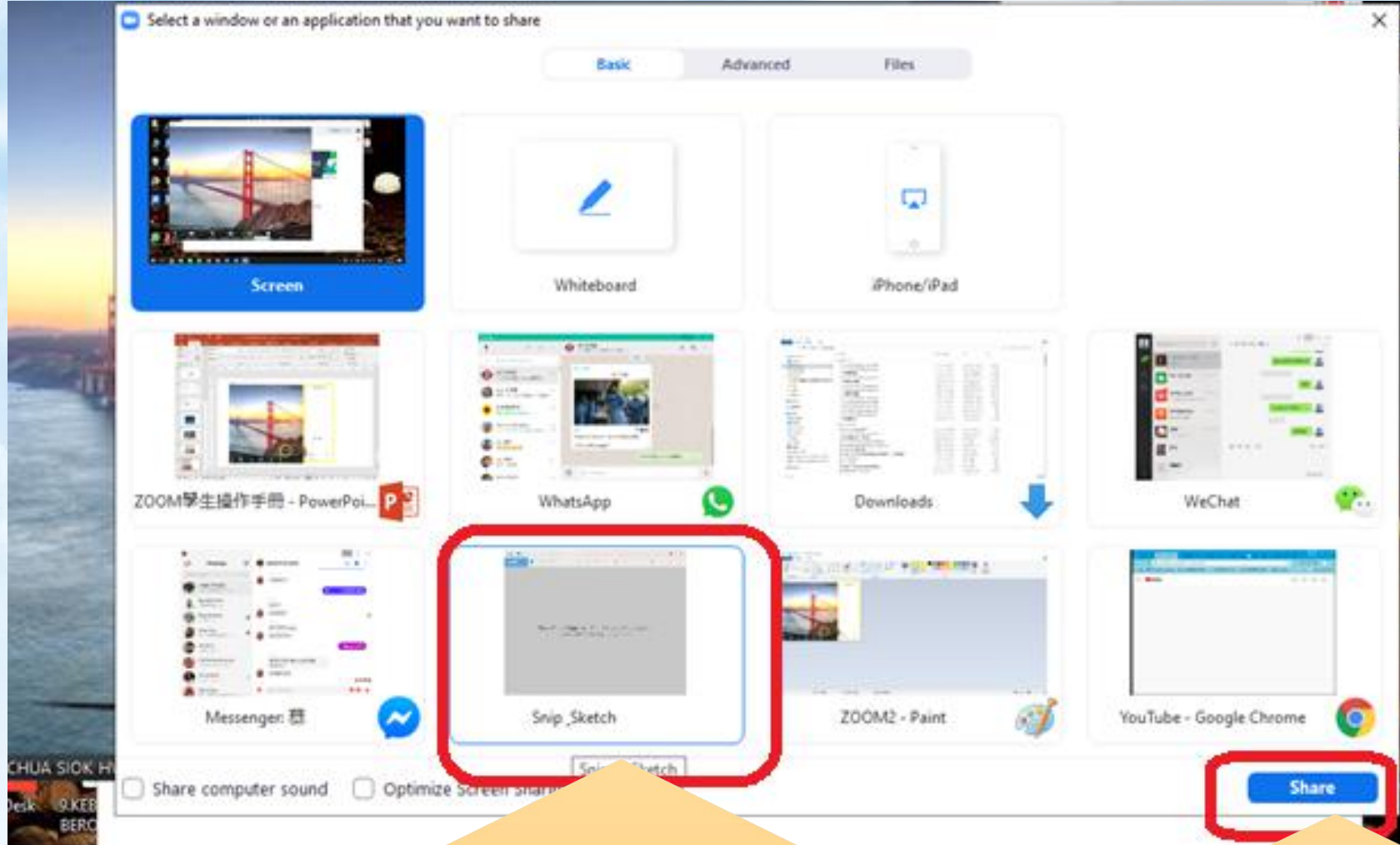
View the meeting participants



Share screen : Share content from your laptop or mobile device



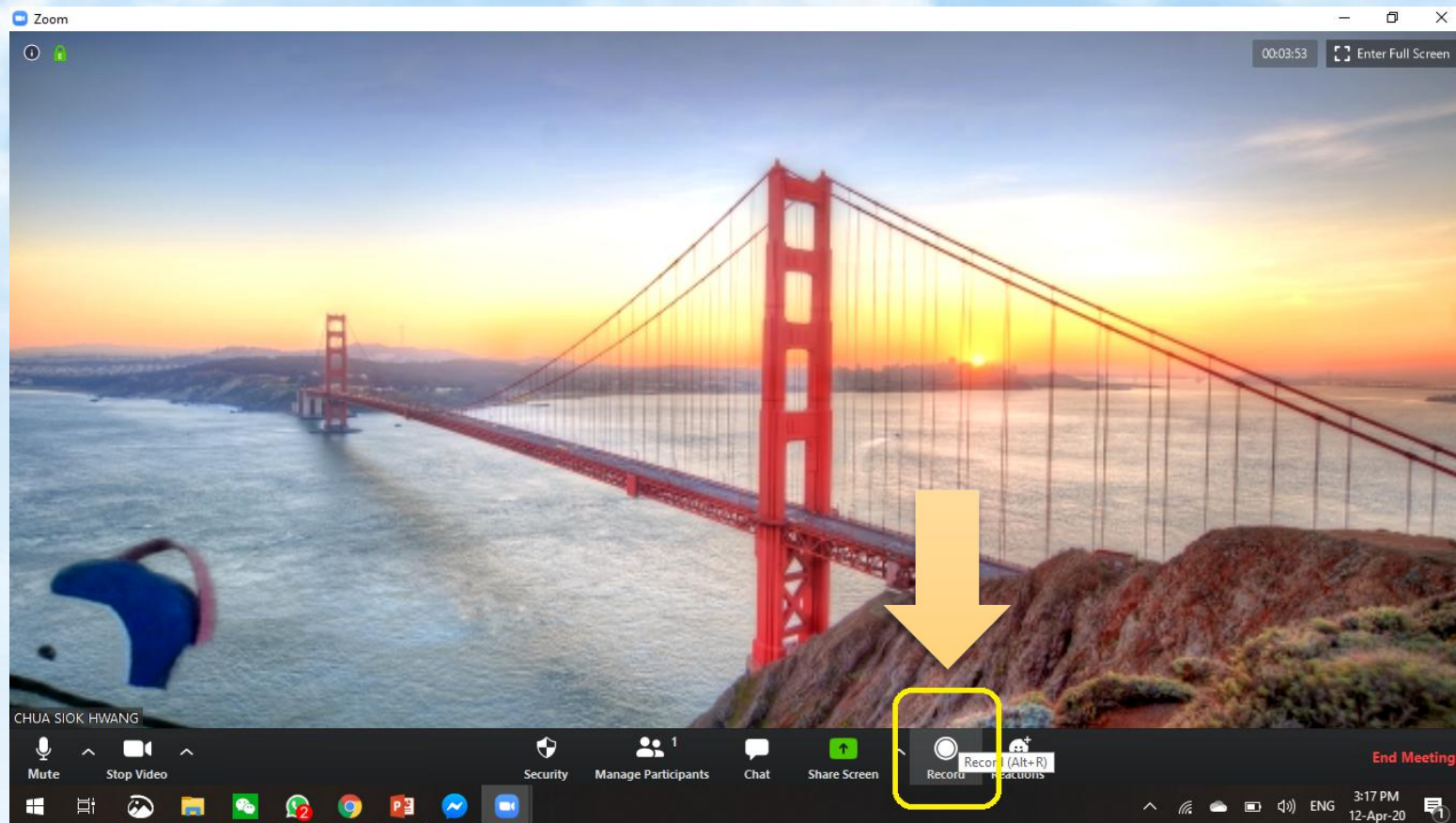
Share screen (online presentation)



Step 1:
Select screen
to share

Step 2:
click share

Recording and save file



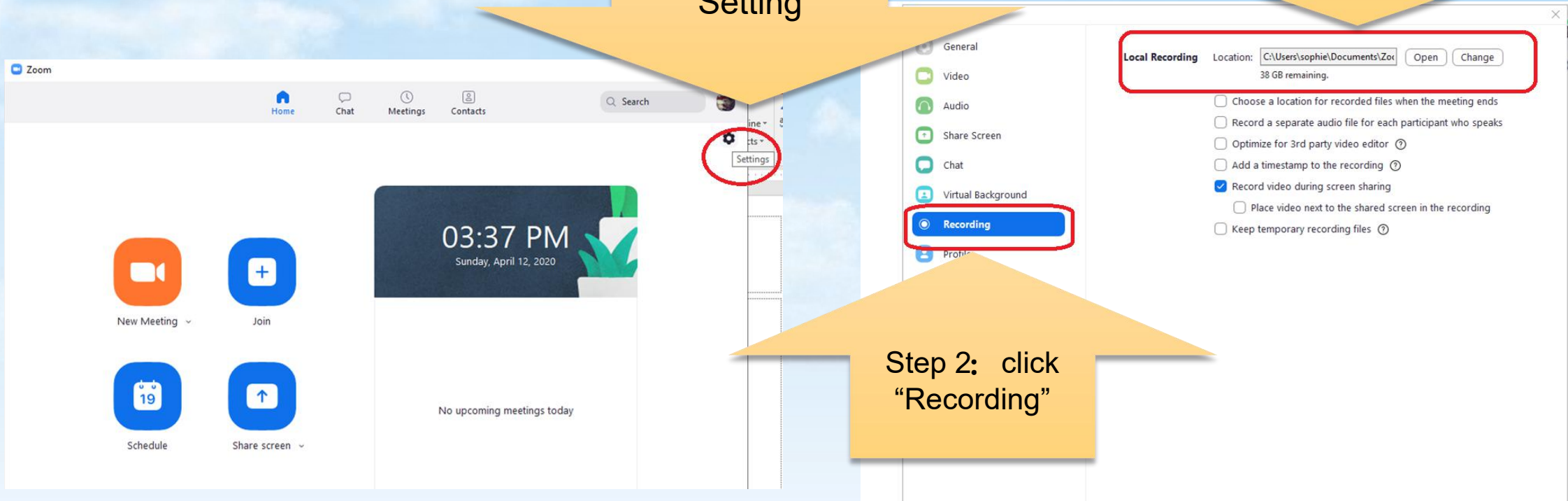
- To record, you need to remind teacher to set the consent authorization, then you can click “record” to start recording.
- After finishing the class, the system will convert the mp4 file to your device, and you can it for future review.

Note: The recording function can only be used on the desktop computer

Video storage location

Step 1: click
“Setting”

Step 3: Select
storage location



Step 2: click
“Recording”