

2021 年 2 月份学期 证书课程 重考网上申请指南

申请条件及详情:

1. 成绩公布之后, 凡有科目考核成绩未达成绩点数 GP 2.00, 而又不低于 GP 1.00 (或分数介于 30% 至 49%), 若有意重考, 应在当学期申请。扣考 (*Barred*) 者不在此列。
2. 每学期的重考科目 **最多不超过 2 门**, 同一门科目只允许重考一次。
3. 重考成绩将完全取决于该次重考结果, 此前一应分数清零。
4. 重考卷均以 100 分出题, 有效成绩顶分为 50 分。
5. 重考后不及格的科目, 须申请重修 (*Retake*)。
6. 已缴付的重考费用不予退还。
7. 重考申请期限 : 2021 年 8 月 23 日 至 2021 年 8 月 25 日 (下午 5 时截止)
*** 逾期者将不受理**
8. 重考申请方式 : 请点击此 Google 表单链接 <https://forms.gle/U4nAvQXdqaXzV8fG9>, 填写所需资料, 并点击 Submit 呈交申请表格。
*** 请使用学校的学生 Gmail 帐号登录。**
9. 重考申请手续费 : 每科 RM 250.00
10. 重考 (布置作业) : 具体详情将另行通知, 请留意学校的学生 Gmail 邮箱。
11. 重考成绩公布 : 2021 年 9 月 3 日 (星期四)

重考申请 Google 表单
QR Code:



重考申请程序流程图

申请者须在规定的时限内提出申请，务必填写 Google 表单申请表里所需资料。

**** 备注：请使用学校的学生 Gmail 帐号登录。**

考试组将于每日下午 5 时进行申请资料与资格的审核，并电邮批复。

若符合资格者：

考试组将电邮提醒申请者缴付重考申请费用及
提供网上银行付款详细资料。

若不符合资格者：

考试组将电邮给申请者示明原因。
若申请者须重修该科目，
考试组会向申请者解释重修申请程序。

申请者须在重考申请截止前缴付重考费，付款后，
把转账收据 (电子档 - 完整版) 或
汇款单据 (扫描或拍照)，
回复该电邮给考试组：exam@newera.edu.my。

整理完所有的申请者资料，考试组将会电邮给财务处，
财务处将负责准备缴费收据。之后，考试组将会把重考
缴费收据电邮给已付款的申请者。

重考详情：

具体详情将另行通知，请留意学校的学生 Gmail 邮箱。

**** 备注：居家完成重考作业。**

申请者须在指定的期限内完成重考作业，并把已完成的重考作业 (Word 档及 PDF 档) 电邮至考试组。

**** 逾期者将不受理。**

重考成绩公布

网上查询成绩方式：

1. 学校公告区
2. 学生系统
3. 注册处官方脸书专页



Online Application Guideline for Resit Examination

February Semester 2021

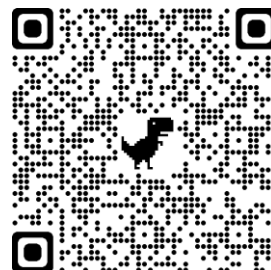
Certificate Programmes

~ Please read the regulations and instructions before applying to resit examination. ~

Application Details:

1. Students who have received a subject result of Grade Point (GP) lower than GP 2.00, but not lower than GP 1.00 (or score 30% – 49%), are allowed to apply to resit these subject(s) within the said semester. Students who have been barred are not eligible to apply to resit.
2. Students are allowed to resit **not more than 2 subjects** in each semester. Only one attempt of resit examination is allowed for each subject.
3. The result of the resit is considered as final.
4. The results will be capped at 50%. Students will only be achieving a maximum mark of 50 for the resit assessment.
5. Students who fail their resit examination shall be required to retake the whole subject in the following semester or year.
6. The application fee to resit is not refundable under any conditions.
7. Application Period : **23 August 2021 to 25 August 2021, before 5:00 pm**
*** Incomplete and late submissions WILL NOT BE ENTERTAINED.**
8. Application Method : **Please click on the Google Form link: <https://forms.gle/U4nAvQXdqaXzV8fG9>**
*** Please make sure to sign in with your Student's Gmail Account.**
9. Application Fee : **RM 250.00 / module**
10. Resit (Assignment Based) : **The details of the resit will be made available after the application, please refer to Student's Gmail Account.**
11. Results Release Date : **30 September 2021 (Thursday)**

QR Code for
Resit Application Google Form:



Resit Application Procedures Flowchart

Applicants can apply to resit within a given period, by filling in the required details in the Google form and submit after completed.

**** Please make sure to sign in with your Student's Gmail Account.**



Exam Unit will review the details of application form and applicant's results to determine the qualification of the applicants before 5:00 pm and response to the applicants via email.



If qualified,

Exam Unit will send the email to remind applicants to proceed with the resit application fees payment and provide the bank account details.



Applicants need to settle the resit fees payment within the stipulated time before the deadline. After payment is made, applicants can choose either to provide a
Bank receipt (scan or photo) or
Online transfer receipt (softcopy) and forward by email to
Exam Unit: exam@newera.edu.my.



Thereafter, Exam Unit will forward the applicants' details to Finance Department for the receipt issuance and send the receipt to applicants via email.



Resit Examination/Assessment:

The details of the resit will be made available after the application, please refer to the Student's Gmail Account.

**** Remarks: Home-based assessment will be assigned.**



Applicants should complete the assigned resit assessments within the given period and send the completed assignment to Exam Unit before the deadline.

**** Please note: As the assessments will replace examinations, no late submission will be accepted. Please note that submitting a "corrupted file" will be regarded as a non-submission so care must be taken to avoid this.**



If the conditions are not met,

Exam Unit will contact the applicants via email with an explanation. If the applicant is required to retake the subject, Exam Unit will give an explanation on the retake application procedures to the applicants.



Release of Resit Results

Students may view their results through the following methods:

1. e-Notice
2. Student Portal
3. NEUC Registrar's Office's Facebook Page